

**PROCEDURE FOR CONTRACTOR REGISTRATION
RIVES TOWNSHIP
348 E MAIN ST - RIVES JUNCTION, MI 49277
(517) 569-3100 Ext. 2#**

Contractors who are required to be licensed by the State of Michigan are also required to register with Rives Township.

Upon request for a permit, the Building Department personnel will verify registration status of a Building Contractor, Electrical Contractor, Mechanical Contractor or Plumbing Contractor with the Township records.

The procedure for contractor registration is as follows:

>The contractor must present the State License and a verifiable picture identification card. I.D. card may be driver's license or State I.D. card.

>The application requires the contractor's name, address, telephone number, Federal Employers I.D. number, or reason for exemption, MESC Employer number, or reason for exemption, the applicant's signature and date.

>The contractor must pay the registration fee as set forth in the Rives Township fee schedule.

>Only a Master Electrician or homeowner performing the work is permitted to apply for and obtain an electrical permit.

Residential Builders, Electrical, Mechanical and Plumbing contractors are required to register with RivesTownship. All registration expirations will coincide with the expiration date of the contractor's State of Michigan License.

A General Contractor performing commercial construction is not required to be licensed by the State of Michigan, but is required to register with the Township and pay the annual registration fee.