

APPLICATION FOR BUILDING PERMIT

SECTION 1. Job Location

Date _____ Zoning _____

PARCEL ID# _____

Name of owner/agent:	Phone _____ Cell Phone _____
Address	City and Zip Code

Address of Owner if other than property address: _____

Indicate who the applicant is:

- Homeowner
- Contractor

(Contractors must complete an annual Contractor Registration with Rives Township before Permits can be issued)

SECTION 2. Submission Items

- Well and Septic permits from Jackson County Health Department (517) 788-4433
- Jackson County Road Commission or MDOT Driveway permit (517) 788-4230
- Two sets of Plans (one plan to be kept on file with the township)
- Plans must comply with the Michigan Uniform Energy Code (Not required w/Manufactured)
- Contractor, License #, Workers Comp #, Federal I.D. #, MESC Employer #
- Passive Radon Control System
- Soil Erosion Permit or copy of exemption

- Y N Is there an existing dwelling on the site?
- Y N Are there existing buildings on site?
- Y N Is this a private road?

SECTION 3. Type of Job

Type of construction and description of work to be completed:

___ Single Family ___ Windows ___ Roofing ___ Premanufactured Home Setup ___ State Owned
___ New ___ Alteration ___ Special Inspection ___ Manufactured Home Setup ___ School

Description: _____

Cost of construction when complete:

\$ _____

Square Footage: Basement _____ Porch _____
First Floor: _____ Deck _____
2nd Floor _____ Addition _____
Garage _____ Attached? Y N
Porch _____

Section 5. Fees

Inspection fees are \$60.00 per inspection.

Make checks payable to "Rives Township".

Rives Township, Attn: Building Dept.
348 Main Street
Rives Junction, MI 49277
517-569-3100 / 517-569-3110 fax

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

SECTION 6. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Building Contractor or Homeowner:
(Homeowner signature indicates compliance with Section 6, Homeowner Affidavit)

Signature

Date

SECTION 7. Compliance Approvals

Zoning Compliance Approved/Disapproved on _____ Date

By Zoning Inspector _____

Zoning Inspector Comments _____

Building Plan Application Approved/Disapproved on _____ Date

By Building Inspector _____

Building Inspector Comments _____

SECTION 8. Homeowner Affidavit

I hereby certify the building work described on this permit application shall be installed **by myself in my own home in which I am living** or about to occupy. All work shall be installed in accordance with the Michigan Building Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Rives Township Building Inspector. I will cooperate with the Rives Township Building Inspector and assume the responsibility to arrange for necessary inspections.

SECTION 9. Instructions for Completing Application

General: Construction work shall not be started until the application for permit has been filed with Rives Township. All installations shall be in conformance with the Michigan Building Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within twelve (12) months after issuance of the permit or if the authorized work is suspended or abandoned for a period of twelve (12) months after the time of commencing the work.

A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

Where to Submit Application: Rives Township is responsible for code enforcement in the township. Permit applications should be sent to the address on the front of this application. Questions regarding permits may be directed to the Rives Township Treasurer at 517-569-3100, ext 2#.

Section 3. Site or Plot Plan - For Applicant Use - Please show set-backs and distance from other buildings

